

REQUIREMENTS FOR DCAM JOINT VENTURE CERTIFICATION

Companies wishing to obtain a joint venture Certificate of Eligibility must submit to the DCAM Certification Office the following materials at least three (3) weeks prior to the contract bid date if all applicants are currently certified, and eight (8) weeks if one or more are not certified or any amendment to one of them is required:

1. A cover letter indicating the exact title of the job, awarding authority, bid date, estimated construction cost, and the DCAM category of certification required.
2. A copy of each member's current Certificate of Eligibility attached to a completed Update Statement. Members who are not currently certified must submit an Application for Prime/General Contractor Certificate of Eligibility.
3. An executed joint venture agreement (pre-bid agreements are not acceptable) signed by a principal of each venturer. Each signature must be witnessed. The agreement must contain the following:
 - A) The name of the joint venture (e.g. ABC Construction/XYZ Construction; A Joint Venture).
 - B) The name and address of the partner managing the venture.
 - C) A breakdown of the proportionate shares of each party in the venture (i.e. the percentage interest in profits and assets or respective share in losses and liabilities that result from the venture). The dollar value of each participant's share of the venture may not exceed the participant's individual single project and aggregate limits by more than 30%.
 - D) The following clause: "Notwithstanding any agreements between the joint venturers, each party of the joint venture shall be jointly and severally responsible to the owner for all contractual undertakings of the joint venture."
4. A letter from a surety company licensed to do business in Massachusetts indicating that the joint venture, as an entity, is bondable for a single limit in at least the amount of the estimated construction cost.

Note: For a joint venture to be eligible for certification in a specific category, the combined joint venture proportionate share(s) of individual participant(s) certified in that category must be at least 30%. The joint venture certificate is only valid for the specific project identified on the certificate.

Failure to provide any of the above information, in a format acceptable to DCAM, will be grounds to deny the joint venture a Certificate of Eligibility. Please call the Contractor Certification Office at (617) 727-9320 if you have any questions.

Joint Venture Capacity Ratings:

The Single Project Limit of the joint venture shall be limited to the sum of the participants' individual Single Project Limits or 150 percent of the larger contractor's Single Project Limit, whichever is less. Additionally, the Single Project Limit may not exceed the per-project bonding capacity of the joint venture. However, the dollar value of each venture's participation, based on its proportionate share of the joint venture and the estimated construction cost of the project, may not exceed such venture's Single Project Limit by more than 30 percent.

The Aggregate Work Limit of the joint venture shall be the total of the participant's individual Aggregate Work Limits, but may not exceed the aggregate bonding capacity of the joint venture. Additionally, the dollar value of each venture's participation, based on its proportionate share of the joint venture and the estimated construction cost of the project, may not exceed such venture's Aggregate Work Limit by more than 30 percent.